



## **Research and Development Cell**

### **General Guidelines for Ph.D. candidates**

#### **1. Tuition Fee**

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- i. Annual Tuition Fees to be remitted by the candidate till the submission of Thesis for evaluation. Belated remittance of tuition fees may carry late fees @ Rs.500 for every lapsed month.

#### **2. Constitution of Doctoral Committee:**

- i. The guide shall send a panel of 3 subject experts within two months from the date of provisional registration to the Director, RDC, PRIST, Thanjavur.

#### **3. DC Meeting**

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- i. Half-yearly RAC meetings shall be conducted by the Research Advisor with prior permission from the Director, RDC on remittance of RAC meeting fee of Rs. **3000/-** by the candidate.
- ii. The minutes of RAC meeting shall be submitted by the Research Advisor within 5 days from the date of conduct of RAC meeting along with Periodic Progress Report to the Director, RDC, PRIST, Thanjavur.

#### **4. Course Work Completion**

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- i. The Pre-Ph.D course work comprising of 4 papers namely, Research Methodology(RM), Research Publication Ethics(RPE)
- ii. Advance core course and Advance elective course need to be completed Within 12 months from the date of provisional registration. The RM & RPE will be handled by RDC whereas the last 2 papers are to be finalized by RAC member in 1<sup>st</sup> RAC Meeting. Any further delay in Course Work Completion by the Candidate may lead to extension of the minimum duration of his/her Ph. D. Programme. In case of extension of the Programme goes beyond the permitted maximum duration of **Six years**, the candidate shall apply for Re-registration.



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**5. Course Work Examination :**

Quarter	Course Work Exam Schedules
I	3 <sup>rd</sup> week of January
II	3 <sup>rd</sup> week of April
III	3 <sup>rd</sup> week of July
IV	3 <sup>rd</sup> week of October

**6. Eligibility for Pre-Synopsis :**

- Course work shall be completed.
- Half-yearly RAC meetings shall be conducted, and the minutes of meetings shall be submitted to RDC, PRIST along with Periodic Progress Report.
- Minimum of two research papers (candidate as the first author) published in **Scopus-indexed and peer-reviewed international journals.**

**7. Synopsis Submission :**

Not earlier than 6 months before the completion of the minimum duration of the programme.

Synopsis shall be submitted within 1 month from the date of successful completion of Pre-synopsis Viva. Thereafter, the pre-synopsis viva shall stand cancelled.

**8. Thesis Submission :**

Thesis may be submitted only after 3 months from the date of synopsis submission, but within 6 months. In case of any further delay in respect of submission of thesis, the candidate may avail at the most 2 extensions, of each of Six months duration, on remittance of the Extension Fee in force. Thereafter, the Synopsis submitted by the candidate shall stand cancelled.