



PRIST
DEEMED TO BE
UNIVERSITY
NAAC ACCREDITED
THANJAVUR - 613 403 - TAMILNADU

IQAC Meeting Agenda

Date: 21.09.2018

Time: 10.00 AM

Venue: PRIST Board Room

Agenda Items:

1. Proposal for Curriculum Design with OBE
2. Proposal for ICT for Curriculum Design from MHRD & NMEICT guidelines
3. Proposal for setting up of Digital Action Plan
4. Proposal to establish a Curriculum Development Cell (CDC)

DIRECTOR-IQAC



MEMBERS PRESENT:

S. No.	Name & Designation	
1.	Dr. N. Ethirajalu Vice Chancellor	Chairperson
2.	Prof. K. Iyyappan Asst. Professor, Department of Mgt. Studies	IQAC Coordinator
3.	Dr. S. Udayakumar, Registrar	Senior Administrative Member
4.	Dr. K. Saravanan, Dean, School of Arts & Science	Senior Administrative Member
5.	Dr. S. Nithyanandam, Dean, School of Engg. & Tech.	Senior Administrative Member
6.	Dr. Sona Chandara Packyavathy, Controller of Examinations	Senior Administrative Member
7.	Dr. T. J. Jayacholan, Dean, School of Comm & Management	Senior Administrative Member
8.	Prof. C. Nagarajan, Pro Vice-Chancellor	Member from Board of Management
9.	Prof. M. Abdul Gani Khan, Assoc. Prof., Dept. of Mech. Engg.	Senior Faculty Member
10.	Dr. Ashutos Das, Prof. Dept of Civil Engg. & Director, CRD	Senior Faculty Member
11.	Prof. R. Tamizhselvan Assoc. Prof., Dept. of Mech. Engg.	Senior Faculty Member
12.	Dr. S. Devi, Prof. & HoD, Dept. of ECE	Senior Faculty Member
13.	Dr. A. Rijuvana Begum, Assoc. Prof. & HoD, Dept of ECE	Senior Faculty Member
14.	Dr. R. Balakumar	Senior Faculty Member
15.	Mr. Ganesh Muthaiyah	Local Society
16.	Mr. K. Raja	Local Society
17.	Mr. P. Ramachandaran	Student Representative
18.	Mr. C. Divakar	Student Representative
19.	Mr. G. Rajarajacholan	Alumni

Minutes of Meeting

Date: 21.12.2018

Venue: PRIST Board Room

Time: 10.AM

1. Proposal for Curriculum Design with OBE

Resolution: It was resolved to align the current curriculum with OBE standards. Emphasis was laid on mapping Course Outcomes (COs) to Program Outcomes (POs).

2. Proposal for ICT for Curriculum Design from MHRD & NMEICT guidelines.

Resolution: Resolved to incorporate ICT tools in curriculum design by adhering to MHRD and NMEICT guidelines. It was suggested to use Learning Management Systems (LMS) and digital content in teaching-learning processes.

3. Proposal for setting up of Digital Action Plan

Resolution: Resolved to review the institutional Digital Action Plan and recommended to strengthen the e-content development.

4. Proposal to establish a Curriculum Development Cell (CDC) to streamline curriculum review processes.

Resolution: Resolved to establish a Curriculum Development Cell (CDC) to streamline curriculum review processes.



DIRECTOR-IQAC



Vice-Chancellor





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IQAC Meeting Agenda

Date: 21.12.2018

Time: 2.00 PM

Venue: PRIST Board Room

Agenda Items:

1. Review and outcome discussion of Science Expo 2019.
2. Proposal for establishing PRIST Innovation Centre under the Centre for Research and Development (CRD).
3. Consideration of staff application for salary advance towards medical treatment.
4. Consideration of staff application for salary advance for children's higher education.
5. Consideration of staff application for salary advance for house repairs.


Director - IQAC



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14.	Dr. R. Balakumar	Senior Faculty Member
15.	Mr. Ganesh Muthaiyah	Local Society
16.	Mr. K. Raja	Local Society
17.	Mr. P. Ramachandaran	Student Representative
18.	Mr. C. Divakar	Student Representative
19.	Mr. G. Rajarajacholan	Alumni

Minutes of Meeting

Date: 21.12.2018

Venue: PRIST Board Room

Time: 10.AM

1. A proposal for organization of Science Expo 2019 to showcase student innovations and promote scientific temper among school and college students was discussed.

Resolution: Noted and recommended to conduct the event.

2. The proposal to establish a dedicated Innovation Centre under the CRD was discussed. It will support student start-ups, patent filing, and industry collaboration.

Resolution: Approved. The Research and Development Cell to draft operational guidelines and infrastructure needs.

3. An application from a staff member requesting a salary advance for urgent medical treatment was presented.

Resolution: Approved on humanitarian grounds. The Finance Department to process the request as per institutional policy.

4. A staff member's request for salary advance to support their ward's higher education expenses was considered.

Resolution: Approved. Subject to repayment agreement and documentation.

5. An application for a salary advance to undertake house repairs was reviewed.

Resolution: Approved. To be processed by the Accounts Department under staff welfare provisions.



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Vice-Chancellor





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IQAC Meeting Agenda

Date: 23.03.2019

Time: 11.AM

Venue: PRIST Board Room

1. Institution level Placement Committee
2. Draft copy of the AQAR for 2018-19 Discussion
3. Collection of mid- semester feedback collected from students
4. Plan to organize a one Day programme along with Mega Science Exhibition
5. To approve the Academic Audit Schedule drafted for the Even Semester
6. Gender Audit Report
7. Green Audit Report
8. the Energy Audit Report
9. Discussion about The Institution Web Master to develop a software for auto-generation of quality question.



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Director-IQAC

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IQAC MEETING MINUTES ON 23.03.2019

Date: 23.03.2019

Time: 11.AM

Venue: PRIST Board Room

1. A proposal for an Institution level Placement Committee to enhance the placements organized by the University was suggested.

Resolution: Noted and recommended to constitute an Institution level Placement Committee to make Training & Placement Cell to be effervescent.

2. Discussion on draft copy of the AQAR 2018-19.

Resolution: Resolved to approve the draft copy of the AQAR for 2018-19

3. Collection of mid- semester feedback collected from students

Resolution: Resolved to note the mid- semester feedback collected from students during the even-semester of 2018-19. It was further resolved that the Heads of Departments take necessary follow-up action to set-right the deficiencies cited in the feedbacks

4. To approve the Academic Audit Schedule drafted for the Even Semester

Resolution: Resolved to approve the Academic Audit Schedule drafted for the Even Semester of 2018-19.

5. Green Audit Report

Resolution: It is resolved that the Green Audit Report has been thoroughly scrutinized by the concerned committee. All findings, observations, and recommendations outlined in the report have been carefully reviewed. The committee acknowledges the significance of the report in guiding future initiatives..

6. Energy Audit Report

Resolution: It is resolved to note that the Energy Audit Report has been thoroughly scrutinized. The report's findings, including patterns of energy consumption and areas for potential improvement, have been carefully reviewed and discussed. Recommendations outlined in the report will be considered for implementation in future planning and operational strategies.


Director - IQAC




Vice-Chancellor