

Fw: PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE AND TECHNOLOGY (PRIST) UNIVERSITY- Urgent & Important || Gentle Reminder to upload Academic Data to the DigiLocker-NAD (National Academic Depository) portal - <https://nad.digilocker.gov.in/>

IT Support <itsupport@prist.ac.in>

Fri 12/30/2022 9:37 AM

To: IQAC <iqac@prist.ac.in>; DEAN STUDENT AFFAIRS MAIN CAMPUS <deanstudentaff@prist.ac.in>

📎 1 attachments (6 MB)

DigiLocker-NAD Process Flow for Academic Institution.pdf;

With Regards
IT Support & Web

From: COE PRIST <coe@prist.ac.in>

Sent: Thursday, December 29, 2022 4:36 PM

To: IT Support <itsupport@prist.ac.in>

Subject: Fw: PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE AND TECHNOLOGY (PRIST) UNIVERSITY- Urgent & Important || Gentle Reminder to upload Academic Data to the DigiLocker-NAD (National Academic Depository) portal - <https://nad.digilocker.gov.in/>

From: PRAKASH KUMAR PANDEY <prakashk.pandey@digitalindia.gov.in>

Sent: Wednesday, August 24, 2022 12:06 AM

To: Dr. T.V. CHRISTY <vicechancellor@prist.ac.in>

Cc: COE PRIST <coe@prist.ac.in>; Dr. M. ABDUL GHANI KHAN <registrar@prist.ac.in>; COE PRIST <coe@prist.ac.in>

Subject: PONNAIYAH RAMAJAYAM INSTITUTE OF SCIENCE AND TECHNOLOGY (PRIST) UNIVERSITY- Urgent & Important || Gentle Reminder to upload Academic Data to the DigiLocker-NAD (National Academic Depository) portal - <https://nad.digilocker.gov.in/>

[Gentle request to upload 5 to 10 Years of Academic Data \(Degree/Diploma Certificates, Marksheets, and Transcripts\) to the DigiLocker-NAD \(National Academic Depository\) portal.](#)

Respected Sir/Madam,

To begin with, we would like to congratulate you for successfully registering your Institution on the National Academic Depository (NAD) Portal.

We have observed that your institution has made progress in terms of uploading academic data post its integration with DigiLocker NAD. Nevertheless, there are a few last mile steps remaining for finally publishing the data and consequently enabling the students to download their digital educational awards.



Let us take the opportunity to acquaint you with various processes or steps after the registration process, which you would be required to undertake to successfully progress further/ move forward:

- **Account Approval Request** - After the registration process send a request email for the approval of the Academic Institution login account.
- **Email-ID Verification** - Verify your email ID in the Institution Master.
- **Upload Logo** - Upload your institution logo.

- **ABC Registration** - Need to register your institution on ABC
- **Template Selection** - Selection of pre-defined templates generated by the NAD portal.
- **Prepare Data in CSV file** - Download the sample CSV file and guidelines to prepare the academic records.
- **Verify**- Verify 5 random records generated by the portal.
- **Submit**- Submit the file post verification
- **Publish**- Publish your awards on DigiLocker for the corresponding academic year for students' access.
- **After uploading records: Send consent e-mail or letter to make your data live on the DigiLocker portal at prakashk.pandey@digitalindia.gov.in**



We would urge you to accord your personal attention to the matter, given the national importance of the Digital India initiative, so as to commence the data publishing without any further delay.

Here is the link to the **Resources** which will help you with uploading the data

[Click for Resources](#)

To clarify any doubts regarding the uploading of data, we provide Video Conferencing (VC) support.

[Click for Video Conferencing: https://meet.google.com/miy-smrt-asb](https://meet.google.com/miy-smrt-asb) (Call me before joining the meeting link)

To start uploading log in to your NAD Account.

[Log In](#)

In case of any clarifications, please feel free to contact us at +91-97111333792 and write us at prakashk.pandey@digitalindia.gov.in, And nad.support@digitalindia.gov.in

We look forward to your support.

Enclosure:

- DigiLocker-NAD Process Flow PPT

With Regards,

Prakash Pandey

Manager

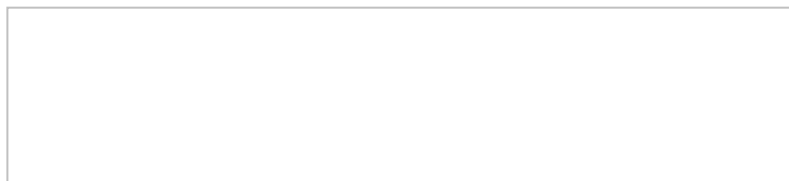
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National eGovernance Division (NeGD)

Ministry of Electronics and Information Technology (MeitY), Government of India

Digital India Corporation (DIC), Electronics Niketan, 4th Floor, 6 CGO Complex, New Delhi, India-110003



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